

Library Advisory Board Meeting

Thursday, April 18, 2024

7pm

Agenda / Minutes

Members Present:

Abby Black – *Library Director*
Margaret Wheeler – *Chairperson*
Patti Walcott
Carol Scholten
Elaine Ebeling - *Vice Chairperson*
Ken Smit - *Library Liaison*
Karen Amisi - *Secretary*

Absent:

Lenore Cook

I. Call to order

The meeting was called to order at 7:02 pm by Margaret.

II. Approval of the agenda

Motion to approve items listed on agenda as submitted - Margaret.

Moved and supported - Patti

Accepted

III. Approval of the previous meeting minutes (January 18, 2024)

Motion moved / Comments - Elaine

- Staff Meeting 5/1/24 - Breakfast / Lunch Contribution to show support.
- Include special meeting held for elections.

Moved and supported - Carol.

Accepted

IV. Financial report

- a. Budget Report from January 1, 2024 - March 31, 2024

V. Communications and correspondence

No emails / Patron incidence

Positive feedback - Stuffed Animals Sleepover

VI. Director's report

Highlights –

1. Welcome new Board member – Bradley Bartelmay to join soon.
2. Staff - new part time role substitute Library Page and Circulation Assistant
3. Programs
 - Winter reading program
 - Moms with Moms Support Group
 - Seed Library - 355 seed packers so far.
4. Donations
 - Rotary Club Meeting –
 - Collected books for Malawi.
 - Donated - \$5,000 - furniture for teen area in Library.
 - Mike Kelly - State Farm - donated \$500 for Activity Kits
5. Friends of the Library
 - Donated a camping theme for Early Learning Play space.
 - Book sale 5/18/24 - 9 am -3 pm
6. Website
 - Library Market approved by Board of Trustees to create new website - Fall 2024
7. Lakeland Library Cooperative
 - Lakeland Library App launch soon
8. Staff professional Development
 - Abby – 2024 Public Library Association, Presenter
 - Ashley - PLA 2024, April 3-5, 2024, in Columbus, OH
9. All staff meeting – 5/1/24 from 9 am - 12 pm
 - Training & Motivation
 - The Library Advisory Board invited to attend if possible.
 - Performance evaluation

- Clarity & Communication
- Motivation

10. Library Logo - new look

VII. Youth Librarian's report

Highlights -

1. Winter Reading Program - January - March
2. What is an Eclipse? Program - March 25, 2024.
3. Public Library Association Conference - April 3-5, 2024. Columbus, OH
4. Smart Money MI Kids Read Program - 120 Kits plus copies of books.
5. Summer Reading Program –
 - Theme “*Adventure Begins at your Library*” - begins June 1, 2024.
 - Boba & Beads
 - Pirate & Princess Picnic
 - Road Trip Rescue escape Room
 - National Night Out

VIII. New Business

- Library Website
 - See Director's report.
- New Board Member
 - See Director's report.
- Quarterly reports from Library Liaison

IX. Old Business

- a. Friends of the Allendale Township Library update
 - See Director's Report
- b. Library trends
 - Library of Michigan Advocacy Day - State Aid
 - Freedom to Read Act
 - Capital Funding Opportunities
 - Circulation Statistics - Lakeland (1.1 million) & Allendale (80,889)
 - Yellow Folder - for board members to keep material.
 - By laws & Organizational chart

X. Public comment

None

XI. Adjournment

Motion to adjourn meeting - Margaret.

Moved and supported - Carol.

Accepted

The meeting was adjourned at 8:26 pm.

Next meeting Thursday, July 20, 2024, at 7pm.

Prepared by:

Karen Amisi

4/18/2024

Name

Date