



## **LIBRARY PROGRAMS**

The Allendale Township Library strives to provide programs to the community that are fun and educational. Library programs may utilize staff and volunteers and may be developed cooperatively with local organizations, businesses, and individuals. Library programs are funded in part by the library operating budget but are also often supplement or sponsored by local businesses, grants, endowment funds, and organizations. Anyone wishing to sponsor a program may contact the Library Director for more details.

Pre-registration for some programs may be required due to limited space, materials, or performer limitations. No individual or organization who presents a program at the library will be permitted to sell their product or services during their presentation or during their time at the library without prior approval from the Library Director. Organizations or business affiliation of presenters or co-sponsoring agencies will be used by the Library in promoting programs. This does not constitute endorsement. The Allendale Library requires a contract to be executed by program presenters.

### **PHOTOGRAPHY AND VIDEOGRAPHY**

The Allendale Township Library reserves the right to take photos and videos at library programs. Photos may be used on the library Facebook page or for future promotion of library activities. If a patron does not wish to be photographed, they can let the Library Director or program facilitator know prior to the program. Full names or any personal identifying information of photographed individuals will not be used to ensure the privacy of all individuals without express written approval. Media photography is permitted provided it does not interfere with the operations of the Library or capture any identifiable likenesses of individuals without their permission.